

## **Brookfield School Council Meeting September 24, 2019**

Attending: Tracy Shapiro, Penny Elieff, Richard Fillion, Glynis Hughes, Jill Carnegie, Abin Mourad, Salma Al-Hassoun, Caroline Peck, Carolyn Gauthier, Carol Artz, Cees Artz, Sirin Al-Natoor, Issie Berish, Dawn Harrison, Susan Kilborn, Jacquie Gold

Glynis welcomed everyone to the meeting and provided a brief overview of School Council at Brookfield.

Agenda Approved by Caroline Peck second by Susan Kilborn

### **Facility update – Richard Fillion**

**Bike Racks** – in 2017 two bike racks had been ordered to replace the ones at the school. 1 bike rack was purchased by School Council through a grant provided by the City. The other was purchased by the school. Upon investigation Mr Fillion discovered that the School Board lost the original Work Orders for the bike racks. They have since been reissued and are back in the system.

**Tree Planting** – Richard provided costs for planting trees on school property. During a previous school year Vimy Oaks had approached Brookfield advising that the school had been selected as one of the schools to receive Vimy Oaks. Glynis and Caroline believe there is confusion around this request for Tree Planting. Caroline will provide the council meeting notes where this was discussed.

**Action: Caroline Peck to pull minutes re: Vimy Tree and provide to Tracy**

*Update no notes – it might not have been a meeting that Caroline had taken the minutes of. Email sent to Tracy & Glynis.*

**Microwaves** – Richard provided a status of the microwaves in the cafeteria and that it could be possible to add a 3<sup>rd</sup> microwave. Purchasing another microwave would have to follow the same procedure as previously – tenure.

He did advise that one of the microwaves was missing its rotating plate.

**Action: Ms Shapiro will find out if the plate is still missing**

**Picnic tables** – discussion about adding additional picnic tables on school property. Concern about adding garbage cans as they can attract wasps therefore there needs to be awareness for staff and students alike. Location discussed and the cost associated to obtaining picnic tables.

The Fire Alarm has been updated.

Some of the doors in the school have been updated to be accessible.

Next summer the flooring will be replaced with Laminate

### **Student Report –Salma Al-Hassoun**

Some events that are being planned – ie Spirit Day.

Also Student Council is still determining how the Point System will work for end of year pizza party for the class with the most points accumulated through out the year.

**Teacher Report – Penny Elieff**

Nothing to report at tonights meeting

**Principal Report – Tracy Shapiro**

Enrollement

In May the school was projecting 550 and now the school is at 570.

Final enrollments numbers will go in next Monday. Based on this number the number of sections will go up. Looking at 7 sections mostly in ESL and History and will most likely occur in 2<sup>nd</sup> semester. Right now Grade 11 is the tightest grade.

There have been a lot of staffing changes. 14 new teachers have started in September with the biggest change being in Guidance. Head of Guidance is Derek Eyamie & Brooke Pioier is the second in guidance. Now students, and parents, can sign up for guidance appointments on-line

There is a Board wide Leadership Camp and 3 students from Brookfield will be attending.

Friday is the Terry Fox Run and the school is looking for donations. Donations can even be done on line. The goal for this year is to raise \$2000.00.

Next Monday is Orange Shirt Day to recongize residential schools

On October 17<sup>th</sup> Eva Olsen will be at the school to give a presentation on Hate, Intolerance and Hope.

**Prinicpal Review Discussion**

Tracy shared the Prinicpal Review that had been previously done. The purpose of the Prinicpal Review is to review the position of the Principal at Brookfield.

School Council is to review the Prinicpal Review, make any changes and return to Tracy. Then the Prinicpal Review is returned to the School Board. This has to be completed by the end of October.

As the review is to be done every year it was suggest that we review the Prinicpal Review for Brookfield at our next meeting.

**Other Business**

There are 130 ESL students. 78 of these are International Students.

The school also has two other programs running the ASD Program Autism Spectrum Disabilities (20 central place) and the LD Program – Learning Disabilities

Note there was 1 ASD Program last year but a 2<sup>nd</sup> ASD Program was added this year.

## **Fund Raising**

Glynis provided an overview of what Fundraising activities have occurred in the school. For example, the music program does citrus fruit, Prom is currently fundraising cookie dough (*orders are being taken now and email was sent out.*) Was order form attached?

### **Action Item – Ms Shapiro**

No Order Form was attached – confirmed by Izzie attending meeting. Only instructions on how to pay – cash....

There was a discussion around the possibility that Council could do a fund raiser for the school. Perhaps for Christmas? To aid in the purchase of microwave or picnic tables?

Possible Fund Raising campaigns - Epicure, Cards Gift Wrapping etc, Chocolates etc.

Reusable Bags - Mr Fillion suggested that with the new law coming in for plastic bags perhaps we could look into Resuable Bags with Brookfield logo on it.

Note that there are Funds that do come into the school. The school does receive \$500 from the School Board. And last year we also did a Pro Grant which provides the school with \$1000.00.

**Update Oct 20<sup>th</sup> – Ontario Government making considerable cuts to this program.**

<https://www.cbc.ca/news/canada/ottawa/parent-grants-reduce-grant-program-1.5325601>

Other Fundraising in the school:

Carolyn mentioned that Music is doing Fun Script?

There is the Pancake Breakfast for the Veterans. As well as Inside Ride which raises funds for cancer.

Can we get a wish list from staff on their needs. Tracy is not aware of a Wish List but it is something to investigate.

Last year Greg Goforth had made a request for computers for 1 of the computer labs.

Regarding computers –the school will be down to 1 computer lab come January due to upgrades that the Board IT Security department is doing. Over the course of the past year the computers have been upgraded. The school is schedule to receive more computers next *September*.

Note: Chrome Books are also being surplusd as well.

Izzie Berish – Perhaps if School Council is to Fund Raise we whould really have a goal to start from.

It was suggested that we ask the Teachers & the Students to come back with a wish list.

**Action Ms Shapiro & Salma.**

## **Prom**

This year the school will be holding a School Sanctioned Prom. This means it is a “dry” prom. 2 police officers are on site and fund raising can occur on school property. There are lots of benefits to doing a school sanctioned for the students.

If the Prom is not School Sanctioned then the students have no support from the school and they must do everything on their own including holding the funds. In these situations the students work with a 3<sup>rd</sup> Party

promoter/event coordinator. There have been issues with these 3<sup>rd</sup> Party event coordinators over the years with other schools.

### **Cell Phones**

What is Brookfield doing about the Governments rule regarding cell phone. Ms Shapiro explained the ruling.

### **Guidance Office new scheduling system**

Could Tracy confirm that the Guidance Councilors are in fact using the new system for appointments in the Guidance Office. It appears Guidance Councillors are not aware of their apporinments and which student they are to be meeting with. It would appear 1 system for students and parents and another system for the councillors.

Action: Tracy will investigateit

### **Link Crew**

What is Link Crew? It is a program for Grade 11 & 12 students to mentor Grade 9 students. Students selected for Link Crew do receive a Grade U credit for this. Activites involve Orientation Day, as well as academic and social follow-up activites throughout the year. Link Crew participants gain Leadership skills, Research and Inquiry skills and Presentation and Speaking skills just to name a few.

Izzie Berize would like to congratulate all staff and this year's Link Rrew for making the Grade 9s feel so welcome. There has been a lot of positive feedack from grade 9s so far.

It should be noted that when the applications and interviews take place in the Spring for Link Crew that even shy kids can be very good mentors and should be considered. Salma did confirm that shy students have been selected in the past as Link Crew Leaders.

## Notification of School Council Meetings

There is a tab on the Brookfield School Website for School Council.



Could we add notification of Council Meetings on the Website? Morning Announcements? Or the banner? School Council meetings are posted on the Calendar

Email to morning announcements

It is on the calendar which is right on the home page of the school website.

Also parents can sign-up to receive the Morning Announcements which are also found on the home page under Quick Links.

### Take Your Kids to Work – November 6<sup>th</sup>

A question was asked about TYKTW. Yes all students are expected to participate and if they do not find a placement then they are to come to school. There will be an assembly and a form does go home (field trip form)

TYKTW is the introduction to the curriculum for Careers.

### Contact Information

Salma pointed that Contact Information is sent home at the end of September for parents to ensure that their contact information is correct.

**Parent Council Elections**

Co-Chair – Glynis Hughes & Issie Berish

Treasurer – Issie Berish

OCAS – Dawn Williams

Secretary – Caroline Peck

**Next School Council Meetings**

Tracy asked if the council meetings could be moved to Tuesday evenings.

There could be an issue with room allotment however if the library is unavailable due to Band then council can always use a classroom.

Time – 6:30 pm

Meeting adjourned 7:51 pm

Approved by Glynis second Dawn Harrison

**Next Meeting Tuesday October 29th**